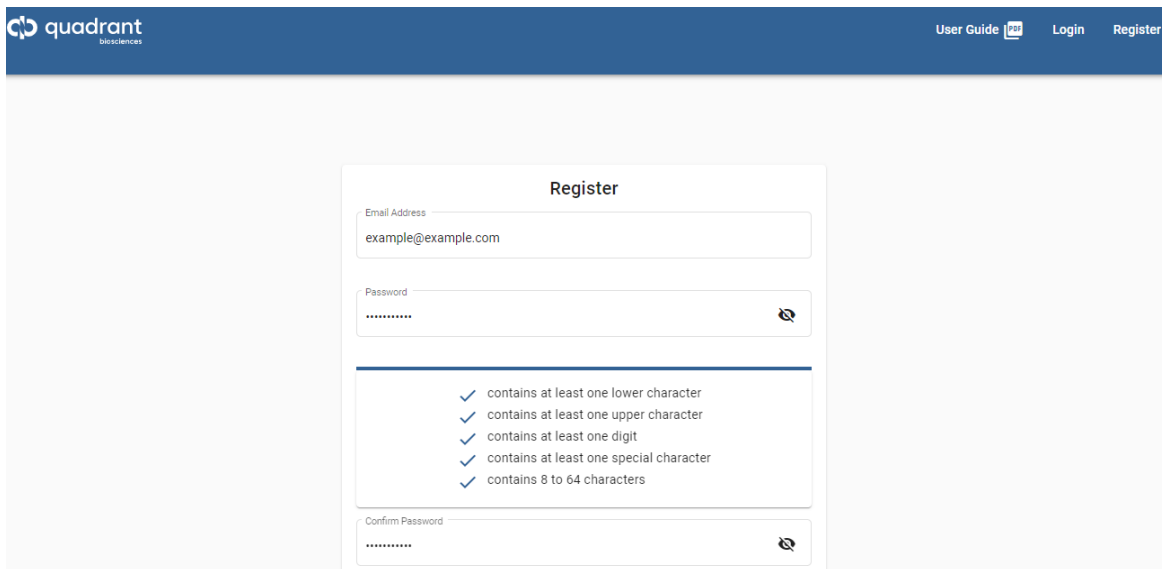# HOW TO REGISTER STUDENTS FOR SCHOOL COVID-19 TESTING
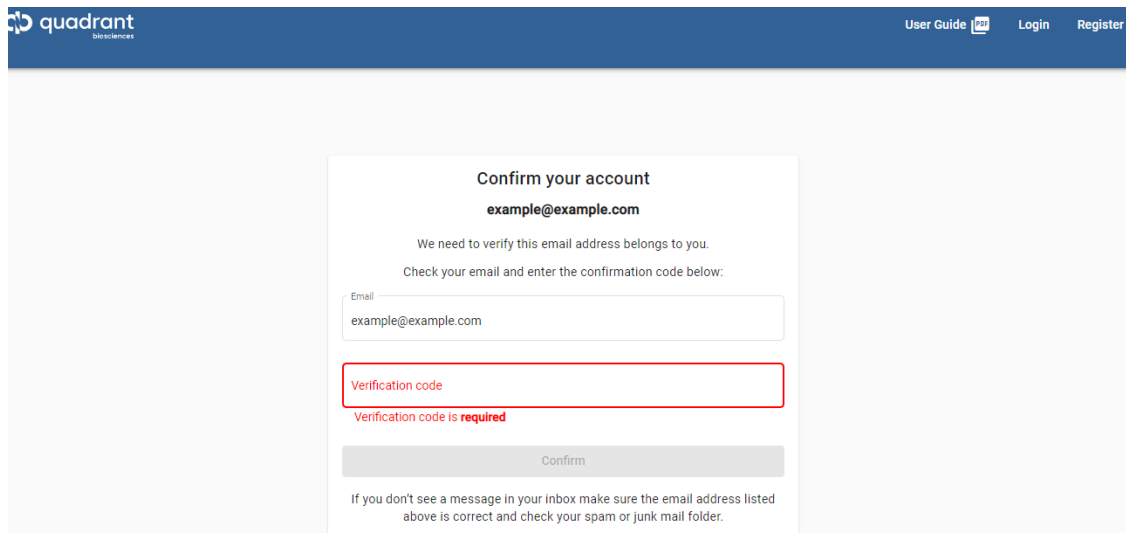
**Please note that if you registered your child for school testing last year, you will not have to register them again. If you need to update the building they are attending instructions to do so can be found here: http://www.ongov.net/health/documents/ChangeBuilding.pdf **

Step 1. Go to https://app.clarifi-covid-19.com/register and create an account using by entering an email address and password

Step 2. Confirm your account by entering the verification code sent to the email you signed up with

Step 3. Once your account has been verified, login and click the "Add Profile" button in the top right section of the screen.
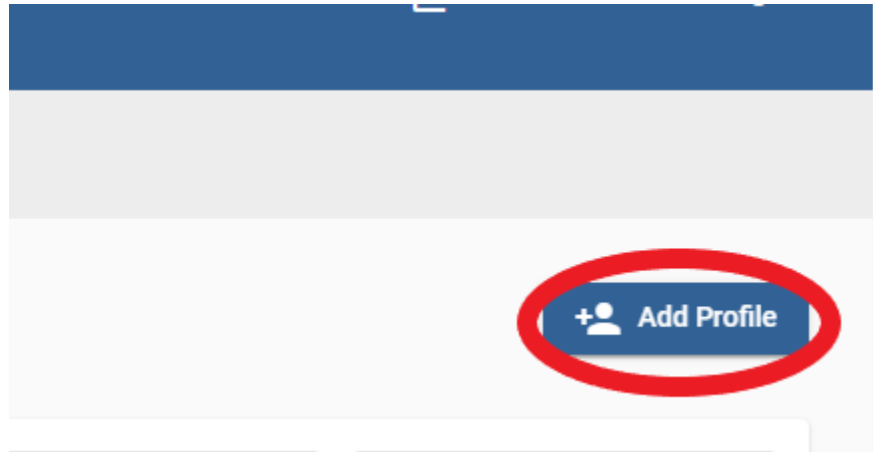
Step 4. Fill out the personal information for the student who you wish to have participate in testing and click "Next"

Step 5. Under the 'Testing Place' section:

-Click "No" for the community test site question
-Select "k-12 School Student or Employee" under 'Organization Type'
-Select "Onondaga" under 'County'
-Choose your student's school from the 'School' dropdown menu
-Click "Verify" and then click "Next"

Step 6. Fill out the address information for the student you are creating a profile for

Step 7. Select "No" for the insurance information question, this testing is free and 100% covered by Onondaga County. There will be no charge to you.

Step 8. Provide consent for the testing by checking the four boxes in Section 5 'Test Authorization'

Step 9. Click "Save Profile"